



Job Title: Girl Experience Program Coordinator  
Reports To: Director of Girl Experience  
Location: Las Vegas, NV

---

**Empowering Girls. Inspiring Futures.**

Join our team as a Girl Experience Program Coordinator! You'll plan and lead engaging year-round programs for girls, including summer camps, STEM/STEAM activities, leadership events, and outdoor adventures. We're looking for someone with strong interpersonal, communication, and leadership skills, who can connect with girls and families from diverse backgrounds.

**Essential Job Functions:**

- Develop and deliver creative programs and activities for girls of all ages
- Lead summer camp and outdoor adventure programming
- Collaborate with partners and volunteers to enhance program offerings
- Ensure safe, inclusive, and positive environments at all events
- Communicate regularly with families, staff, and community partners
- Track participation and provide feedback for continuous improvement

**Qualifications:**

- High School Diploma required. College degree or equivalent work experience in related field preferred.
- Minimum of 2 years of experience in youth program development or education.
- Proficient in Microsoft Office and related tech tools
- Valid driver's license and personal transportation required
- First Aid/CPR/AED certification (Wilderness First Aid preferred) (can be provided upon hire)
- Maintain Girl Scouts membership upon hire
- Strong reasoning and problem-solving skills; manage multiple deadlines

**Additional Requirements:**

- First Aid/CPR/AED certification (training provided)
- Girl Scouts membership required upon hire

Scan the QR code below to submit your resume for consideration.

